

# Spring Renewals: CPD, Member Renewal & Fees

Date: March 27, 2020

Presenter: Leigha Hubick, CPA, CA - Registrar

# Novel Coronavirus (COVID-19)

- CPA Saskatchewan is carefully monitoring the Novel Coronavirus (COVID-19) public health risk for any new developments relating to its impacts.
- In keeping with our mandate **to protect the public** and our commitment to provide support to our members, CPA SK has embraced this collective effort by extending the deadline for Spring Renewals from April 15, 2020 to **May 15, 2020**.
- **Notice will be sent on April 1, 2020.**

# Agenda

1. Overview of Steps and Requirements
2. Demonstration of Renewal Tools
3. Resources and Summary

# Renewal Progress

A member will have a progress bar that will show them the steps required and when a step is Not started, Pending or Complete.

There are three parts to Spring Renewals:

- I. Reporting and Declaring 2019 CPD
- II. Registration Renewal, or “Submit my Declarations”
- III. Payment of Fees.

# Part I: 2019 CPD

- The MY CPD Reporting Tool is still the place to enter CPD activities.
- CPD reporting deadline is **April 15**
- Learning activities are still reported from **January 1 to December 31 every year**
- Ethics PD is a requirement
- Members need 4 verifiable hours in the three year cycle ended December 31, 2021

# Part II: Declarations



Step 1: Update your Information



Step 2: Answer Declaration Questions



Step 3: Declare your practice status – apply for an exemption or reduction

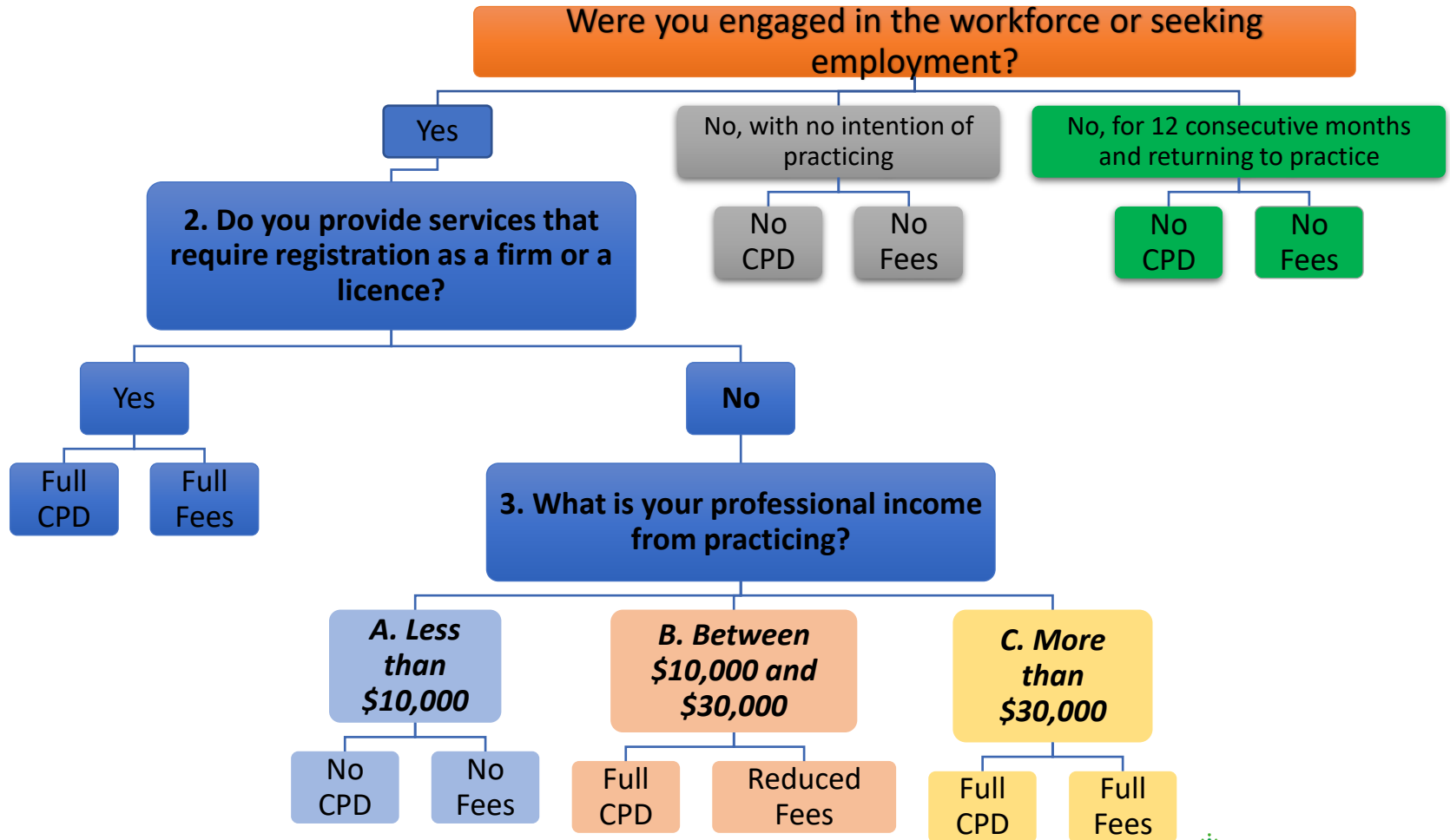


Step 4: Confirmation of Rules



Finish!

# Fee and CPD Exemptions/Reductions



# Non-Practice Exemptions

## Temporary

- Leave for at least 12 months
- Cannot be practicing the profession
- Uses ('Non-Practice') after their designation
- Can elect for exemption from Fees and CPD OR Fees

## Permanent

- No intention of returning to practice
- Cannot be practicing the profession
- Uses ('Non-Practice') after their designation
- Can elect for exemption from Fees and CPD OR Fees



# Payment Plans

- Members who are not able to pay fees before May 15, 2020 are provided with the following options:
  - Request a fee reduction or exemption under Step 3 of the Member Renewal as discussed on the previous slide, OR
  - Provide CPA Saskatchewan a description of your specific circumstance and request a payment plan.

**All submissions for payment plans will be reviewed by June 30, 2020.**

# PART III: Member fee amounts

Item	Price	Due
Primary CPA SK	\$600.00	April 15
Primary CPA Canada	\$400.00	April 15
Affiliate Members	\$175.00	April 15
Special Circumstances <\$10,000	\$0.00	April 15
Special Circumstances between \$10,000- \$30,000	\$300.00	April 15

# Fee types

## PRIMARY

- Lives and works in SK OR Lives and works internationally and designates CPA SK as Primary.
- Pays CPA Canada fees to CPASK

## AFFILIATE

- Pays CPA Canada fees to another province or Bermuda

# GST exemptions



GST/HST may vary as it is based on where the member is resident.



Members whose have changed province of residence or have moved back to Canada or out of Canada require an update to the AMF Province field in IMIS before they pay fees.



Government employees are currently GST exempt.



Members who have left tax exempt government employers or have taken jobs with tax exempt government employers require an update to the Tax Exempt before they pay fees.

# Demonstration

<https://www.cpask.ca/>

# Resources

<https://www.cpask.ca/member/fees-cpd>

<https://www.cpask.ca/member/fees-cpd/exemptions>

<https://www.cpask.ca/member/covid-19>

# Emails

[info@cpask.ca](mailto:info@cpask.ca)

[Registrar@cpask.ca](mailto:Registrar@cpask.ca)

[Monitoring@cpask.ca](mailto:Monitoring@cpask.ca)